



Login to EHS Onsite and click the Waste Pickup Request Icon.

EHSA Waste / Waste Request Help

[+ Add a Waste Request](#) [Edit a Waste Request](#) [Delete a Waste Request](#) [Supply Request](#) **Status:** Not Completed Options

Drag a column header and drop it here to group by that column

		Accumulate	Days Accumulated	Request Date	Request Number/Container # ↓	Contents
		<input type="checkbox"/> ▼	<input type="checkbox"/> ▼	<input type="text"/> <input type="calendar"/> ▼	<input type="text"/> ▼	<input type="text"/>

Page 0 of 0 items per page No items to display

Click Add a Waste Request.

EHSA Waste / Waste Request / Add Pickup Request Save Cancel Help

Waste User ID Edit Profile Request Number: TBD

Contact Edit Contact Phone Contact Email

PI Name Edit Department Location Edit

null : null

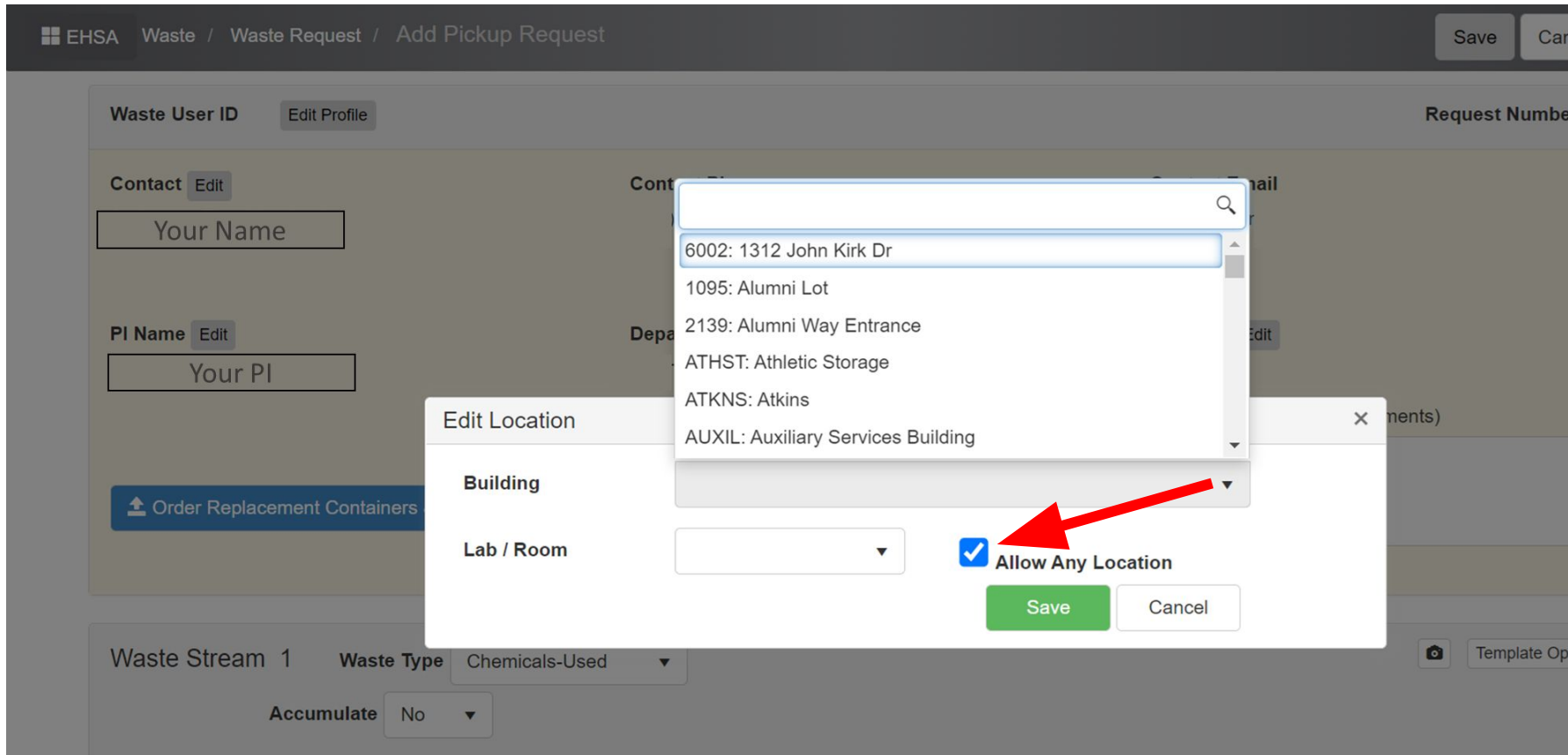
Comments (i.e. details for accessing your building, time constraints or container requirements)

Order Replacement Containers & Labels

Waste Stream 1 Waste Type Template Options

Accumulate

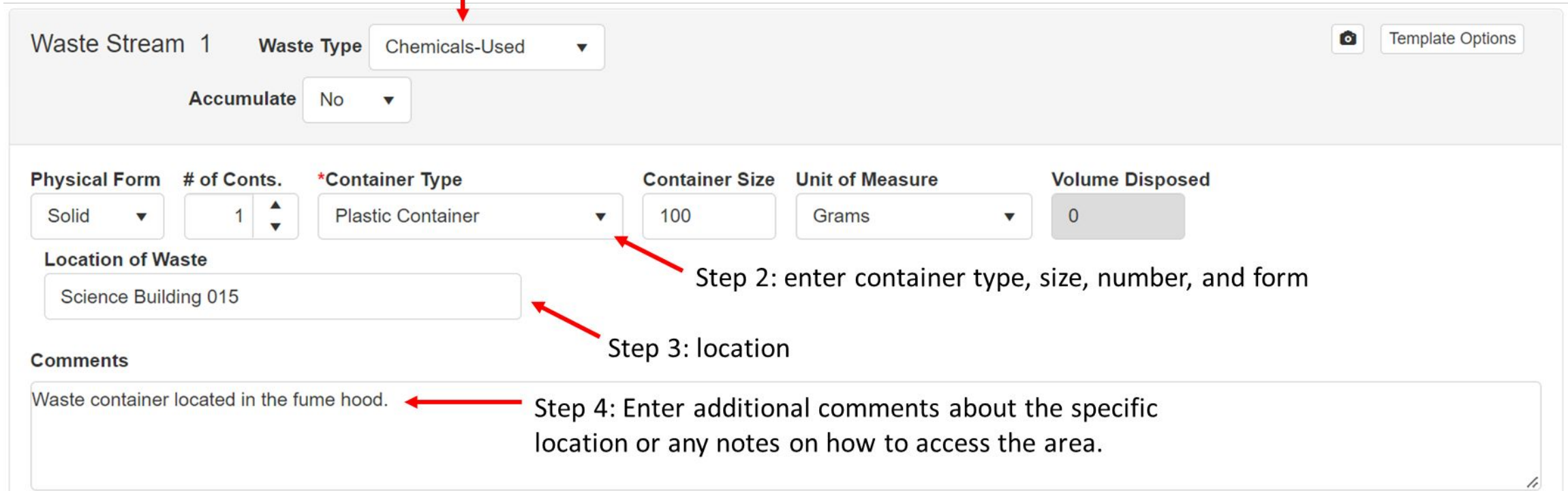
Your information should auto-populate. The location can be edited with the Edit button above.




The screenshot shows the 'Add Pickup Request' form in the ESHA system. The form includes fields for 'Waste User ID', 'Contact', 'PI Name', 'Building', 'Lab / Room', 'Waste Stream', 'Waste Type', and 'Accumulate'. An 'Edit Location' modal is open, displaying a search bar and a list of locations: '6002: 1312 John Kirk Dr', '1095: Alumni Lot', '2139: Alumni Way Entrance', 'ATHST: Athletic Storage', 'ATKNS: Atkins', and 'AUXIL: Auxiliary Services Building'. The 'Allow Any Location' checkbox is checked, and a red arrow points to it. The modal also has 'Save' and 'Cancel' buttons.

Check “Allow Any Location” to be able to select various locations for one user. Choose the location for the waste pick-up from the dropdown list.

Step 1: select waste type



Waste Stream 1 Waste Type **Chemicals-Used**  Template Options

Accumulate **No**

Physical Form	# of Conts.	*Container Type	Container Size	Unit of Measure	Volume Disposed
Solid	1	Plastic Container	100	Grams	0

Location of Waste
Science Building 015

Comments
Waste container located in the fume hood.

Step 2: enter container type, size, number, and form

Step 3: location

Step 4: Enter additional comments about the specific location or any notes on how to access the area.

Enter information shown above for Waste Stream 1. Each waste stream refers to a waste container.

Comments

Waste container located in the fume hood.

Container Contents

	Chemical Description <small>starts with</small>	% of Content	Volume	pH	CAS #	Multiple Ingredients	Ingredients
<input type="button" value="Remove"/>	<input type="button" value="Search"/> Acetone	100	100	<input type="button" value="Click to enter pH"/>	67-64-1	No	
<input type="button" value="Add"/>	<input type="button" value="Search"/> ...or click to enter Chemical Description <input type="text" value="Search chemical catalog"/>	<input type="button" value="Click to enter % of Content"/>		<input type="button" value="Click to enter pH"/>	<input type="button" value="Click to enter CAS #"/>		

Add all the chemicals that are in the waste container. A search function can be used to locate chemicals and will auto-populate additional information such as the CAS #.

Container Contents

	Chemical Description <small>starts with</small>	% of Content	Volume	pH	CAS #	Multiple Ingredients	Ingredients
<input type="button" value="Remove"/>	<input type="button" value="Search"/> Acetone	100	0	<input type="button" value="Click to enter pH"/>	67-64-1	No	
<input type="button" value="Add"/>	<input type="button" value="Search"/> ...or click to enter Chemical Description	<input type="button" value="Click to enter % of Content"/>		<input type="button" value="Click to enter pH"/>	<input type="button" value="Click to enter CAS #"/>		

← To add another container/waste stream

To complete request →

Would you like to Submit this request for pickup or Save this request?

Add all the chemicals that are in the waste container. A search function can be used to locate chemicals and will auto-populate additional information such as the CAS #.