Housing and Residence Life (Residence Halls) – Building Emergency Evacuation Plan

This plan establishes fire and life safety procedures to ensure all University buildings are evacuated in a safe and orderly manner. The cause for building evacuation could be related to fire, hazardous materials, severe weather, or other hazardous conditions. In certain emergencies such as hurricanes or tornadoes, it may be safer for building occupants to assemble in one area (shelter-in-place) of the building until it is safe to evacuate. The building emergency evacuation plan should be reviewed in conjunction with the University’s Emergency Manual, Campus Evacuation Plan, Disability Services Emergency Procedures, and any department specific emergency guidelines. The Office of Environmental Health and Safety or Safety Monitor should be contacted for more information.

Fire and Life Safety Information

Evacuation Assembly Location
Courtyard between Wallis Hall and Lynch Hall

Area(s) of Refuge
Level 2: Stair B
Level 3: Stairs A,B,C&D
Level 4: Stairs A,B,C&D
Level 5: Stairs A,B,C&D

Emergency Access
The normal emergency access route for emergency services will be Cameron Blvd.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).
**Fire and Life Safety Information**

**Evacuation Assembly Location**
- Parking Lot 16

**Area(s) of Refuge**
- None

**Emergency Access**
The normal emergency access route for emergency services will be Cameron Blvd.

**Equipment**
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

**Building Occupancy**
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

**Major Fire Hazard**
Combustible materials (e.g., furniture and paper products).

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**Fire and Life Safety Information**

**Evacuation Assembly Location**
- Opposite side of the parking lot across from building

**Area(s) of Refuge**
- None

**Emergency Access**
The normal emergency access route for emergency services will be Mary Alexander Road.

**Equipment**
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

**Building Occupancy**
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

**Major Fire Hazard**
Combustible materials (e.g., furniture and paper products).
Fire and Life Safety Information

Greek Village #2 - Site Photo

Evacuation Assembly Location
Opposite side of the parking lot across from building

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Mary Alexander Road.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).

Fire and Life Safety Information

Greek Village #3 - Site Photo

Evacuation Assembly Location
Opposite side of the parking lot across from building

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Mary Alexander Road.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).
## Fire and Life Safety Information

<table>
<thead>
<tr>
<th>Evacuation Assembly Location</th>
<th>Greek Village #4 - Site Photo</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opposite side of the parking lot across from building</td>
<td><img src="image" alt="Site Photo" /></td>
</tr>
</tbody>
</table>

| Area(s) of Refuge | None |

| Emergency Access | The normal emergency access route for emergency services will be Mary Alexander Road. |

| Equipment | Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building. |

| Building Occupancy | Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature. |

| Major Fire Hazard | Combustible materials (e.g., furniture and paper products). |

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## Fire and Life Safety Information

<table>
<thead>
<tr>
<th>Evacuation Assembly Location</th>
<th>Greek Village #5 - Site Photo</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opposite side of the parking lot across from building</td>
<td><img src="image" alt="Site Photo" /></td>
</tr>
</tbody>
</table>

| Area(s) of Refuge | None |

| Emergency Access | The normal emergency access route for emergency services will be Mary Alexander Road. |

| Equipment | Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building. |

| Building Occupancy | Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature. |

| Major Fire Hazard | Combustible materials (e.g., furniture and paper products). |
### Fire and Life Safety Information

**Evacuation Assembly Location**
Opposite side of the parking lot across from building

**Area(s) of Refuge**
None

**Emergency Access**
The normal emergency access route for emergency services will be Mary Alexander Road.

**Equipment**
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

**Building Occupancy**
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

**Major Fire Hazard**
Combustible materials (e.g., furniture and paper products).

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**Greek Village #6 - Site Photo**

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**Evacuation Assembly Location**
Opposite side of the parking lot across from building

**Area(s) of Refuge**
None

**Emergency Access**
The normal emergency access route for emergency services will be Mary Alexander Road.

**Equipment**
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

**Building Occupancy**
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

**Major Fire Hazard**
Combustible materials (e.g., furniture and paper products).
## Greek Village #8 - Site Photo

### Evacuation Assembly Location
Opposite side of the parking lot across from building

### Area(s) of Refuge
None

### Emergency Access
The normal emergency access route for emergency services will be Mary Alexander Road.

### Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

### Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

### Major Fire Hazard
Combustible materials (e.g., furniture and paper products).

## Greek Village #9 - Site Photo

### Evacuation Assembly Location
Opposite side of the parking lot across from building

### Area(s) of Refuge
None

### Emergency Access
The normal emergency access route for emergency services will be Mary Alexander Road.

### Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

### Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

### Major Fire Hazard
Combustible materials (e.g., furniture and paper products).
<table>
<thead>
<tr>
<th>Fire and Life Safety Information</th>
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</thead>
<tbody>
<tr>
<td><strong>Evacuation Assembly Location</strong></td>
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<td>Opposite side of the parking lot across from building</td>
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<tr>
<td><strong>Area(s) of Refuge</strong></td>
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<tr>
<td>None</td>
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<tr>
<td><strong>Emergency Access</strong></td>
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<td>The normal emergency access route for emergency services will be Mary Alexander Road.</td>
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<tr>
<td><strong>Equipment</strong></td>
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<td><strong>Building Occupancy</strong></td>
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<tr>
<td>Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.</td>
</tr>
<tr>
<td><strong>Major Fire Hazard</strong></td>
</tr>
<tr>
<td>Combustible materials (e.g., furniture and paper products).</td>
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</table>

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<td><strong>Evacuation Assembly Location</strong></td>
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<td>Opposite side of the parking lot across from building</td>
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<tr>
<td><strong>Area(s) of Refuge</strong></td>
</tr>
<tr>
<td>None</td>
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<tr>
<td><strong>Emergency Access</strong></td>
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<tr>
<td>The normal emergency access route for emergency services will be Mary Alexander Road.</td>
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<tr>
<td><strong>Equipment</strong></td>
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<td>Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.</td>
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<td><strong>Building Occupancy</strong></td>
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<td>Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.</td>
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<td><strong>Major Fire Hazard</strong></td>
</tr>
<tr>
<td>Combustible materials (e.g., furniture and paper products).</td>
</tr>
</tbody>
</table>
Evacuation Assembly Location
Opposite side of the parking lot across from building

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Mary Alexander Road.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).

Evacuation Assembly Location
Opposite side of the parking lot across from building

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Mary Alexander Road.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).
Fire and Life Safety Information

Evacuation Assembly Location
Greek Village #14 (Resident Manager House) - Site Photo
Opposite side of the parking lot across from building

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Mary Alexander Road.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).

Evacuation Assembly Location
Hawthorn Hall - Site Photo
Opposite side of Parking Lot 13

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Mary Alexander Road.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).
Evacuation Assembly Location
Parking Lot 8

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Mary Alexander Road.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).

Evacuation Assembly Location
Parking Lot 8

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Mary Alexander Road.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).
### Fire and Life Safety Information

#### Evacuation Assembly Location
- **Laurel Hall - Site Photo**
  - Laurel Hall
  - Holshouser Hall
  - Scott Hall
  - Hunt Hall
  - Assembly Location

- **Levine Hall - Site Photo**
  - Sanford Hall
  - HRL Main
  - Sage Undergraduate Admissions Center
  - Assembly Location

#### Area(s) of Refuge
- None

#### Emergency Access
- The normal emergency access route for emergency services will be Mary Alexander Road.

#### Equipment
- Fire hydrants are readily visible near building. For more information please review the fire hydrant map.
- Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

#### Building Occupancy
- Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

#### Major Fire Hazard
- Combustible materials (e.g., furniture and paper products).

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<table>
<thead>
<tr>
<th>Evacuation Assembly Location</th>
<th>Laurel Hall - Site Photo</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking Lot 8</td>
<td>Laurel Hall</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Emergency Access</th>
<th>Levine Hall - Site Photo</th>
</tr>
</thead>
<tbody>
<tr>
<td>The normal emergency access route for emergency services will be Mary Alexander Road.</td>
<td>Sanford Hall</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Equipment</th>
<th>HRL Main</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.</td>
<td>Sage Undergraduate Admissions Center</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Building Occupancy</th>
<th>Assembly Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.</td>
<td>Assembly Location</td>
</tr>
</tbody>
</table>
Evacuation Assembly Location
Courtyard between Belk and Miltimore Hall
Parking Lot 20

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Cameron Blvd.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).

Fire and Life Safety Information

Evacuation Assembly Location
Parking Lot 16

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Cameron Blvd.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).
Fire and Life Safety Information

**Evacuation Assembly Location**
Parking Lot 6

**Area(s) of Refuge**
None

**Emergency Access**
The normal emergency access route for emergency services will be Mary Alexander Road.

**Equipment**
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

**Building Occupancy**
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

**Major Fire Hazard**
Combustible materials (e.g., furniture and paper products).

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Fire and Life Safety Information

**Evacuation Assembly Location**
Courtyard between Wallis and Lynch Hall

**Area(s) of Refuge**
Level 2: Stair A  
Level 3: Stairs A&C  
Level 4: Stairs A,C&D  
Level 5: Stairs A,C&D  
Level 6: Stairs A,C&D

**Emergency Access**
The normal emergency access route for emergency services will be Cameron Blvd.

**Equipment**
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

**Building Occupancy**
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.
Major Fire Hazard
Combustible materials (e.g., furniture and paper products).

Fire and Life Safety Information

Evacuation Assembly Location
Parking Lot 16

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Cameron Blvd.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map.
Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).

Evacuation Assembly Location
Parking Lot 16

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Cameron Blvd.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map.
Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).
**Combustible materials (e.g., furniture and paper products).**

### Sanford Hall - Site Photo

<table>
<thead>
<tr>
<th>Evacuation Assembly Location</th>
<th>Sanford Hall - Site Photo</th>
</tr>
</thead>
<tbody>
<tr>
<td>Band Practice Field</td>
<td>Sanford Hall</td>
</tr>
</tbody>
</table>

| Area(s) of Refuge           | None                      |

| Emergency Access            | The normal emergency access route for emergency services will be Mary Alexander Road. |

<table>
<thead>
<tr>
<th>Fire and Life Safety Information</th>
<th>Sanford Hall - Site Photo</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evacuation Assembly Location</td>
<td>Sanford Hall</td>
</tr>
<tr>
<td>Parking Lot 8</td>
<td></td>
</tr>
</tbody>
</table>

| Area(s) of Refuge               | Stair 1: Floors 2 through 11 |

| Emergency Access                | The normal emergency access route for emergency services will be Mary Alexander Road. |

| Equipment                        | Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building. |

| Building Occupancy               | Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature. |

### Scott Hall - Site Photo

<table>
<thead>
<tr>
<th>Fire and Life Safety Information</th>
<th>Scott Hall - Site Photo</th>
</tr>
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<tbody>
<tr>
<td>Evacuation Assembly Location</td>
<td>Scott Hall</td>
</tr>
<tr>
<td>Parking Lot 8</td>
<td></td>
</tr>
</tbody>
</table>

| Area(s) of Refuge               | Stair 1: Floors 2 through 11 |

| Emergency Access                | The normal emergency access route for emergency services will be Mary Alexander Road. |

| Equipment                        | Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building. |

| Building Occupancy               | Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature. |
Major Fire Hazard
Combustible materials (e.g., furniture and paper products).

Fire and Life Safety Information

Evacuation Assembly Location
Wallis Hall
Courtyard between Belk and Miltimore Hall

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Cameron Blvd.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.

Major Fire Hazard
Combustible materials (e.g., furniture and paper products).

Fire and Life Safety Information

Evacuation Assembly Location
Witherspoon Hall
Courtyard between Wallis and Lynch Hall

Area(s) of Refuge
None

Emergency Access
The normal emergency access route for emergency services will be Cameron Blvd.

Equipment
Fire hydrants are readily visible near building. For more information please review the fire hydrant map. Fire alarm system, sprinklers, and portable fire extinguishers are located within the building.

Building Occupancy
Residential – The use of building containing sleeping units where the occupants are primarily permanent in nature.
Major Fire Hazard
Combustible materials (e.g., furniture and paper products).

Fire Evacuation Procedure

1. Any building occupant discovering a fire, witnessing an explosion, smelling smoke or other unusual odors suggesting a possible fire or conditions favorable for fire, shall immediately pull the building fire alarm pull station. If feasible, Police should be contacted at [FROM CAMPUS PHONE: 911 / FROM CELL PHONE: (704) 687-2200].

2. When the emergency alarm is activated, building occupants will be notified by audible alarms, visual strobes, air horn or verbal announcement (This is an emergency, evacuate using the nearest safe exit route.).

3. Building occupants must evacuate using the nearest safe exit route once the emergency alarm is activated. Mobility impaired individuals on upper floors should evacuate using the nearest fire safe exit route and wait for emergency response assistance in the nearest fire safe stairwell (area of refuge). Physically impaired individuals should be identified for assistance by fellow occupants and reported to the building Safety Monitor, Police, Fire Department, or other emergency first responder. DO NOT USE ELEVATOR.

4. Building occupants should evacuate to the designated evacuation assembly location (see above).

5. Building occupants must check-in with their immediate supervisor or designee for accounting purposes. The immediate supervisor or designee should report unaccounted-for personnel to the Safety Monitor. The Safety Monitor should report unaccounted for personnel to Police, Fire Department, or other emergency first responders.

6. The building shall not be re-entered until authorized personnel (e.g., Police, Fire Department, and/or EHS) indicate it is safe to re-enter.

7. The Charlotte Fire Department (CFD) will be notified by Police in the event of a fire or other emergency situation. Rescue and medical response will be coordinated by Charlotte Fire Department.

8. No building occupant is designated to remain behind to operate critical equipment; however, if deemed mission critical the appropriate person remaining behind must immediately contact Police at [FROM CAMPUS PHONE: 911 / FROM CELL PHONE: (704) 687-2200].

9. Safety Monitors are responsible for assisting in safe and orderly building evacuation.

Fire Prevention Procedure

1. The building evacuation assembly location(s), fire department access routes and fire hydrants are listed in the Fire and Life Safety section. The building evacuation floor plan map(s) should be available in readily accessible locations within the building. If building evacuation floor plan map(s) are not available, please contact the Office of Environmental Health and Safety or your building Safety Monitor.

2. Major hazards and control procedures
   a. Flammable Liquids: Work practices are designed to minimize incidents and fires. Flammable liquid quantities over 10 gallons are stored in a flammable storage cabinet. Work practices are designed to minimize vapor release.
   b. Combustible Storage: Clearance of at least 18 inches is maintained between storage and sprinkler heads. Clearance of 24 inches is maintained between storage and ceiling. Egress pathways are maintained free from obstructions.
   c. Housekeeping procedures control accumulation of combustible waste. Combustible waste is removed from work areas on a routine basis.
   d. All building work areas are protected by a fire alarm system and portable fire extinguishers.
   e. Heat producing equipment and fuel sources are routinely evaluated to prevent accidental ignition of combustible materials.
3. The Director of Facilities Operations is responsible for building maintenance, fire protection equipment, systems, and controlling fuel hazard sources.

4. The Director of Building Environmental Services is responsible for housekeeping and control of fire hazard sources.