

## SAFETY GOALS EXAMPLES

ROLE	SAFETY GOALS EXAMPLES
<b>Manager</b>	<ul style="list-style-type: none"> <li>● Review at least one university-wide safety policy, PIM, program or procedure on a quarterly basis.</li> <li>● Reduce workplace injury incidents by 10% over the next year.</li> <li>● Conduct and document workplace safety checks on an annual basis.</li> <li>● Complete safety budget planning spreadsheet and allocate resources on an annual basis.</li> <li>● Ensure 90-100 % compliance by closing out regulatory inspections reports (e.g., OSHA, EPA, NCDHHS, laboratory, machine shop, sanitation, etc.).</li> <li>● Complete assigned safety training.</li> <li>● Invest 2-8 hours for safety each quarter and adhere to safety requirements.</li> </ul>
<b>Supervisor</b>	<ul style="list-style-type: none"> <li>● Review at least one university-wide safety policy, PIM, program or procedure on a quarterly basis.</li> <li>● Achieve zero preventable injuries in their team each quarter.</li> <li>● Conduct workplace safety checks to ensure workplace hazards are being eliminated and safe work practices are being followed.</li> <li>● Purchase safety equipment, schedule preventive maintenance and coordinate safety monitoring.</li> <li>● Conduct self-inspections and address 90-100% of violations identified on regulatory inspections reports (e.g., OSHA, EPA, NCDHHS, laboratory, machine shop, sanitation, etc.).</li> <li>● Ensure all assigned safety training is completed and conduct supervisor safety toolbox talks with your team.</li> <li>● Invest 2-8 hours for safety each quarter and adhere to safety requirements.</li> </ul>

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<b>Employee</b>	<ul style="list-style-type: none"><li>● Review at least one university-wide safety procedure, sign or placard on a quarterly basis.</li><li>● Report all safety hazards or near misses within 24 hours.</li><li>● Participate actively in safety meetings, drills and checks.</li><li>● Wear appropriate PPE 100% of the time while on the job.</li><li>● Conduct and document specific equipment pre-use inspections, job briefings, and procedure reviews.</li><li>● Complete all assigned safety training.</li><li>● Invest 2-4 hours for safety each quarter and adhere to safety requirements.</li></ul>
<b>Students</b>	<ul style="list-style-type: none"><li>● Review at least one university-wide safety procedure, sign or placard on a quarterly basis.</li><li>● Report all safety hazards or near misses within 24 hours.</li><li>● Participate actively in safety meetings, drills and checks.</li><li>● Wear appropriate PPE 100% of the time while in the hazardous environment.</li><li>● Conduct and document specific equipment pre-use inspections, job briefings, and procedure reviews.</li><li>● Complete all assigned safety training.</li><li>● Invest 2-4 hours for safety each quarter and adhere to safety requirements.</li></ul>

**Note:** These goals do not include environment, health and safety compliance requirements.